

**BYLAWS  
OF THE  
COLORADO SECTION, SOCIETY FOR RANGE MANAGEMENT**  
(Approved 6 December 1973 and amended 31 August 2016)

**ARTICLE I. Section Boundary**

**SECTION 1.** The boundary of the Colorado Section (hereafter called the Section) of the Society for Range Management (hereafter called the Society) is conterminous with the boundary of the State of Colorado.

**ARTICLE II. Membership**

**SECTION 1.** Membership in the Section is open to any person, institution, business firm, or other organization that is a member of the Society.

**SECTION 2.** Society members living in Colorado shall normally be affiliated with the Colorado Section. Members living in Colorado who wish to be affiliated with a different section may do so. Members living outside of Colorado may be affiliated with the Colorado Section.

**SECTION 3.** Dues payable both to the Society and the Section shall be determined and paid in accordance with the provisions of the bylaws of the Society.

**ARTICLE III. Officers and Directors**

**SECTION 1.** The officers of the Section shall include a President, President-Elect, Secretary, and Treasurer. The President-Elect shall be elected to that office, and, in the following year, shall automatically succeed to the office of President. The Secretary and Treasurer shall be appointed by the President with the advice and consent of the Board of Directors.

**SECTION 2.** The Section shall have a Board of Directors (hereafter called Directors) consisting of the officers named in the foregoing section, the immediate Past-President, the President of each chapter within the Section, and four (4) elected directors, each of whom shall be a member of the Section.

**SECTION 3.** The President-Elect, President, and immediate Past-President shall serve one year in each position. Each elected Director shall serve for a term of two years, with two of the four Directors being elected to office each year. No elected officer shall be eligible for reelection to the same office for at least one year after the end of their respective terms. Directors may serve two 2-year terms then shall be eligible for reelection to the same office after at least one year after the end of their respective terms. The term of office for the President, President-Elect, and the newly elected Directors shall begin after they are installed during next Section Annual Meeting following their election.

**SECTION 4.** Vacancies in any unexpired term of office shall be filled from among the Section membership by a majority vote of the Directors, except that, in the event of a vacancy in the office of President, the President-Elect shall fill the same.

**SECTION 5.** No officer or Director shall receive a salary or other remuneration for their service in such offices, but they may be reimbursed for certain direct expenses incurred in carrying out their official duties, the policy for such reimbursement to be established by the Directors.

## **ARTICLE IV. Nomination and Election of the President-Elect and Directors**

**SECTION 1.** The President-Elect and elected Directors shall be elected by the Section membership as hereinafter provided:

**SECTION 2.** The President shall appoint a Nominating and Elections Committee (hereafter called N & E Committee) of not less than two (2) members, one of whom shall be the immediate Past-President who shall serve as its chair, not later than March 1<sup>st</sup> of each year. It shall be the duty of the Committee to prepare a list of candidates qualified for the elective offices and to receive nominating petitions from the membership at large as provided in Section 3 following. The final list of candidates shall show at least two (2) candidates for each elective position, and shall be submitted to the Secretary not later than August 1. Members of the N & E Committee are not eligible for nomination to any elective office during the year in which they serve on the Committee.

**SECTION 3.** Petitions for the purpose of nominating a person as a prospective candidate for an elective office in the Section shall be made in accordance with the following provisions: a) Each petition shall name but one candidate for any elective office; b) persons nominated as a prospective candidate must be eligible to hold the elective office for which they are being nominated; c) each petition shall bear the signature of at least twenty (20) voting members of the Section; and d) such petitions shall be submitted to the chair of the N & E Committee not later than July 1 of each year.

**SECTION 4.** Proposed candidates nominated by petition, as set forth above, shall be included in the list of all prospective candidates being considered by the N & E Committee, but their names shall appear on the ballot only if they are finally selected by the Committee in accordance with the Committee's procedures and operating guidelines as approved by the Directors.

**SECTION 5.** The Secretary shall send to all voting members of the Section, by October 15, a ballot showing the names of all candidates submitted by the N & E Committee. Such ballot may be electronic, included in, or be a part of, the Section newsletter, as hereinafter provided for, or it may be sent separately.

**SECTION 6.** It shall be the duty of the N & E Committee to receive and count the ballots returned by the membership. All ballots received five (5) days prior to the Annual Meeting shall be counted, and the results of the voting shall be reported to the President within 48 hours. The single candidate for President-Elect receiving the greatest number of votes shall be declared elected to that office, and the two (2) candidates of Director which receive the greatest number of votes shall be declared elected to the Directors. In the event of a tie vote for two or more candidates for any one office, the Directors shall decide the winner by majority vote.

## **ARTICLE V. MANAGEMENT**

**SECTION 1.** The fiscal year for the Section shall be the calendar year. The affairs and business of the Section shall be governed by a Board of Directors constituted pursuant to Article III of these bylaws. All Directors shall have one vote except the Secretary and Treasurer, who shall serve as non-voting members.

**SECTION 2.** The directors shall meet at the time and place of the Annual Meeting of the Section and at such other times and places as the Directors shall direct or at the call of the President. Written notice of meetings from the Secretary to each member of the Directors, or publication of meeting notices in the Section newsletter, either to be made at least thirty (30) days prior to the date of the meeting, shall constitute official notice of call. Five (5) voting members of the Directors shall constitute a quorum, authorized to conduct business in the name of the Section.

**SECTION 3.** The President shall be responsible for supervising the administration of the Section. The Secretary and Treasurer shall be appointed by the President to assist in this task. The President shall appoint Section members to standing committees, and may create and appoint members to ad hoc committees. The President shall preside at meetings of the Directors and the Section. The President is responsible for providing leadership in maintaining and enhancing communication among members of the Section, especially concerning matters pertinent to rangelands and rangeland management within Colorado.

**SECTION 4.** The President-elect acts as Chair of the Budget Committee, and is responsible for planning and coordinating the Annual Meeting of the Section. In the event of the absence, incapacity, resignation, or death of the President, the President-Elect shall discharge the duties of that Office.

**SECTION 5.** The Secretary shall be accountable to the Directors under the general supervision of the President. The Secretary shall be responsible to keeping a record of the business conducted at all meetings of the Directors and the Section, and shall maintain records of all correspondence concerning the Section.

As the Section's fiscal agent, the Treasurer shall collect all monies due it and deposit the same in authorized accounts, and shall pay costs incurred by the Section which are sanctioned by an approved budget. The Treasurer shall be responsible for maintaining suitable books of account, which shall be audited at least once each year by a committee appointed by the President with the advice and consent of the Directors. The Treasurer shall prepare annual and interim financial reports for the Directors, and present such reports at Section meetings and/or as required by law. The Treasurer may be bonded in a suitable amount as decided upon by the Directors and at the Section's expense.

**SECTION 6.** An Annual Meeting of the Section shall be held at such time and place as the Directors may determine for the purpose of presenting professional papers, fostering professional interchange of ideas, and encouraging discussion of matters of interest and concern. Notice of such Annual Meetings shall be announced to the Section membership by the Secretary, in any manner deemed practicable, at least thirty (30) days in advance of the meeting.

**SECTION 7.** Business meetings and other meetings or tours may be called at intervals by the Directors. Upon written request of not less than twenty (20) members, which request will state the purpose of the meeting, the Directors shall call a special meeting of the Section. The call for such a meeting shall be issued not less than thirty (30) days in advance of the date selected, and shall state the purpose thereof, and no other business shall be transacted at such meeting.

**SECTION 8.** The members in attendance at any regular or special business meeting shall have the authority to transact the business of the Section.

**SECTION 9.** Order of business at all business meetings of the membership or of the Directors shall be: 1) Determination of the presence of a quorum; 2) proof of due notice of meeting; 3) reading or disposal of minutes; 4) Treasurer's report; 5) reports of officers and committees; 6) unfinished business; 7) new business; and 8) adjournment.

## **ARTICLE VI. Publications**

**SECTION 1.** The Section newsletter shall be published periodically as a means of informing the membership and accomplishing the objectives of the Section. Other publications may be issued as such times and in such manner as may be prescribed by the Directors.

## **ARTICLE VII. Awards**

**SECTION 1.** Selection of candidates for Society and Section awards shall be administered by the Awards Committee. The Committee shall consist of three (3) members serving 3-year terms on a staggered basis so one (1) member is replaced each year. The Committee will develop the necessary criteria and procedures for selecting candidates of Section awards. Final selection of all award candidates will be approved by the Directors.

**SECTION 2.** Annual awards to be conferred by the Section shall be the Trail Boss Award, the Excellence in Grazing Management Award, and such other awards the Directors may specify.

## **ARTICLE VIII. Section Chapters**

**SECTION 1.** A chapter of the Section may be authorized by the Directors upon written petition of ten (10) or more members of the Section resident in the area where a strong local organization may be effected. The boundaries of the chapter shall be established by the Directors on recommendations from the members concerned.

**SECTION 2.** Chapters shall hold at least one meeting each year to retain their authorization; open meetings are authorized.

**SECTION 3.** The officers of a chapter shall include a presiding officer, a successor to the presiding officer, and such other officers as deemed necessary, all of whom shall be members of good standing of the Section. Officers shall be elected by members of their chapter, and their terms of office shall be the same as those for officers of the Section, except that officers of a student chapter may serve on a school-year or other convenient basis. A current list of all chapter officers shall be filed with the Section Secretary.

**SECTION 4.** Chapter funds may be raised by chapter projects or assessed as dues paid directly to the chapter. The Section may appropriate funds for the conduct of chapter business.

**SECTION 5.** Recommendations of a chapter regarding Section or Society matters shall be transmitted to the Section President by the chapter's presiding officer.

**SECTION 6.** The Directors will examine and resolve any conflicts that may arise between chapters of the Section, and shall have the right to rescind the authorization of any chapter and terminate its existence.

## **ARTICLE IX. Policy**

**SECTION 1.** The Directors shall have the authority to initiate, formulate, and otherwise take action on basic policy regarding issues of matters which pertain to the provisions of Article IV of the Articles of Incorporation of the Section.

**SECTION 2.** Chapters or individual members of the Section may initiate and help develop proposed Section policy statements or propose changes in Section policy. Such proposals will be forwarded to the Directors for action.

**SECTION 3.** The Directors may refer proposed statements of Section policy to the general membership for ballot vote, or after appropriate review may take direct action on policy proposals. In accordance with sections (1) and (5) of this article, the Directors shall make the final decision as to whether any issues of Section policy is sufficiently acceptable to the membership to justify a policy statement. Policy statements established by the Directors may be changed by subsequent Board action; those established by referendum shall stand until removed by referendum.

**SECTION 4.** Section policies approved by the Directors, or by referendum, shall be published in the Section newsletter. The results of referenda held to obtain an expression by the membership on existing or proposed policy statements shall also be published in the Section newsletter.

**SECTION 5.** In any matter of policy formulated by the Section or its chapters, the following guidelines shall be followed: a) Formulation of policy should be a deliberate matter because of the diversity of groups within the Society, the breadth of its objectives, and the way in which it is organized. b) Policy statements should relate to principle rather than specifics or procedures. Thus formulated, they would be more flexible, more enduring, and more in keeping with the objectives of the Society and the Section. c) The manner in which policy statements are made will need to be governed by prudence, foresight, and a sense of realism. d) The Section can speak only for the profession of range management, and not for the objectives and interests of any of the diverse groups represented within the Society.

## **ARTICLE X. Amendments**

**SECTION 1.** Proposed amendments to these bylaws shall be submitted to a vote of the Section membership, and shall be effected by an affirmative vote of two-thirds (2/3) or more of the members voting.

**SECTION 2.** Amendments may be proposed by submitting the same to the Directors in writing and bearing the signatures of at least twenty-five (25) members of the Section. Amendments also may be proposed by a majority vote of the Directors. All proposed amendments shall be submitted to a referendum in the regular election next following, or, at the direction of the Directors, a special referendum may be held.

**SECTION 3.** Proposed amendments shall be provided to all members of the Section, together with a ballot indicating a "Yes" or "No" for the proposed amendment. If the referendum is held during a regular annual election of the Section, the ballots returned to the N & E Committee five (5) days prior to the Annual Meeting shall be counted. If a special referendum is held, the ballot shall show plainly the date by which it is to be returned to be eligible for counting, such specified date to be not less than sixty (60) days from the date of mailing to the membership.

**SECTION 4.** A proposed amendment that receives the required two-thirds (2/3) affirmative vote shall take place immediately upon submission of the N & E Committee's report to the President.